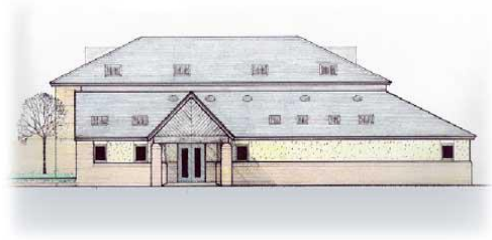


**Toddington Village Hall**  
Stow Road  
Toddington  
Gloucestershire  
GL54 5DU  
Tel: 07486 981438  
Email: toddingtonbookings@gmail.com



## **CONTRACTORS POLICY**

The management committee will check with contractors (including self-employed persons) before they start work that:

- the contract is clear and understood by both the contractors and the committee
- the contractors are competent to carry out the work e.g. have appropriate qualifications, references, experience
- contractors have adequate public liability insurance cover
- contractors are aware of any hazards which might arise (e.g. electricity cables and water pipes)
- contractors do not work alone on ladders at height
- contractors have their own health and safety policy for their staff
- the contractor knows which member of the committee is responsible for overseeing that their work is as asked and to a satisfactory standard
- any alterations or additions to the electrical installations or equipment must conform to the current regulations of the Institute of Electrical Engineers